

CAE Writing assessment checklist: essay

	5	4	3	No
Content				
Have you included 2 of the given points?				
Have you chosen 1 option in the final paragraph?				
Have you justified your choice in the final paragraph?				
Is the target reader fully informed?				
Is the text the correct length (+/-10%)?				
Organisation				
Are your sentences an appropriate length?				
Have you used clearly structured paragraphing?				
Does each paragraph focus on one aspect of the task?				
Have you presented a balanced view of the topic?				
Have you given a general introduction to the topic in the opening paragraph?				
Language				
Have you used a range of vocabulary?				
Have you used a range of grammatical forms correctly?				
Have you used formal linking words and expressions (in addition to this, finally...)?				
Have you used a variety of cohesive devices?				
Communicative Achievement				
Have you expressed your opinion clearly?				
Have you expressed a clear conclusion?				
Have you used a formal tone?				

In this text I focused on:	Teacher's comment
What I am going to do to improve:	Teacher's comment